

## SURA MONTHLY PROGRESS REPORT FORM

- Reports are due on the last Wednesday of the month.
- Send Reports to Eric Paull ([epaull@watrust.com](mailto:epaull@watrust.com)) as a Word .docx (not pdf).

Date of Monthly Report: 10-24-2016  
Project Name Church Street 2015  
SURA recipient to be paid: Century West Engineering  
Mailing address: 5331 SW Macadam Ave Ste 207 Portland OR 97239  
Grant Administrator Name : Ryan Luttmann  
Administrator Email : rluttmann@sandpointidaho.gov  
Administrator Phone: 208-263-3407  
Contract #: 51004.001.01  
Physical address of Project: Church Street Re-stripping Design  
Project Brief Description: Design of striping Church Street in preparation for two way traffic on the street!

Total SURA Funds Invoiced:\*  
Previous Invoices: \$587,179.98  
Current Invoice: \$5,066.67  
Project Total: \$592,246.65

Invoiced funds apply to which elements of the project?: Project complete. Invoice is for additional work not anticipated at the time project was bid.

Numbers of Hours Worked this Month:\*\* None

Completion Status: (A short paragraph is sufficient.) The project is 100% complete.

Tasks to be completed next month: Project is complete.

\*do not include leveraged or in-kind funds.

\*\*report hours that are associated with SURA funds, not leveraged or in-kind funds



**Century West Engineering Corp**  
5331 SW Macadam Avenue, Suite 207  
Portland, OR 97239  
503-419-2130

Sandpoint  
Ryan Luttmann  
11230 Lake Street  
Sandpoint, WA 83864

Invoice number 235990  
Date 09/30/2016

Project **CHURCH ST. STRIPING & SIGNAGE**  
**51004.001.01**

For Professional Services Rendered Through 09/30/16

**Invoice Summary**

Description	Total Billed	Current Billed
<b>3000 EXPENSES</b>	143.32	143.32
<b>3010 SURVEYING</b>	2,754.80	2,754.80
<b>3015 BASE MAP PREPARATIION</b>	1,126.41	1,126.41
<b>3020 PRELIMINARY STRIPING AND SIGNAGE PLAN</b>	1,042.14	1,042.14
<b>3025 PLAN REVIEW</b>	0.00	0.00
<b>3030 FINAL STRIPING AND SIGNAGE PLAN</b>	0.00	0.00
<b>Total</b>	<b>5,066.67</b>	<b>5,066.67</b>

3000 Expenses

Expenses

	Units	Rate	Billed Amount
Vehicle Miles	264.00	0.54	142.56
8.5x11 Photocopies	6.00	0.05	0.30
Postage/Freight Units	0.46	1.00	0.46

Expenses subtotal 143.32

Phase subtotal 143.32

3010 Surveying

Labor

	Hours	Billed Amount
Batchelder, Larry		
-- Billable Labor	18.00	1,830.80
Fischer Anthony J,		
-- Billable Labor	14.00	924.00

Labor subtotal 2,754.80

Phase subtotal 2,754.80



Sandpoint  
Project CHURCH ST. STRIPING & SIGNAGE 51004.001.01

Invoice number 235990  
Date 09/30/2016

3015 Base Map Preparation

Labor

	Hours	Billed Amount
Fischer Anthony J, -- Billable Labor	16.00	1,056.00
Hare Sheri A. -- Billable Labor	0.75	70.41
Labor subtotal	16.75	1,126.41
Phase subtotal		1,126.41

3020 Preliminary Striping and Signage Plan

Labor

	Hours	Billed Amount
Fischer Anthony J, -- Billable Labor	7.00	479.64
Fuller, Dennis 163 Vice President	2.00	432.70
McCullough, Trina M -- Billable Labor	2.25	129.80
Labor subtotal	11.25	1,042.14
Phase subtotal		1,042.14

Invoice total **5,066.67**

Approved by:

Fuller, Dennis  
Executive Vice President

Remit Payment To:  
5331 SW Macadam Ave, Suite 207  
Portland, OR 97239

Payments Are Due Within 30 Days From Invoice Date  
All Late Payments Are Subject To A 1.5% Service Charge