

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10/24/16

Date of meeting 11/2/16

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Terry Cooper

Address:

Phone number and email address: 208

Authorized by: RYAN J. LUTTMANN City official's signature

name of City official PUBLIC WORKS DEPT City official's signature (Department Heads, City Council members, and the Mayor are City officials.)

Subject: Sewer Charge

Summary of what is being requested: Return Sewer Charge From Leak water line

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No [ ] [x] If yes, in what way?

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: Have they been contacted? Yes or No

NA

3. Is there a need for a general public information or public involvement plan? Yes or No [ ] [x] If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? Yes or No [ ] [x] Additional funds needed? Yes or No [ ] [x]

5. Have all the affected departments been informed about this agenda item? Yes or No [x] [ ]

This form must be submitted no later than 5 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

# Memo

**To:** City Council  
**From:** Ryan J. Luttmann, Public Works Director  
**CC:** Mayor Rognstad  
**Date:** 10/25/2016  
**Re:** Request for Sewer Charge Reduction for 526 Pine Street

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The City has received a request for the reduction of the sewer charges at 526 Pine Street from the property owner as a result of leak in the water line serving the building. The property has a commercial account and the current billing system in place at the City goes back to September 2006 and no previous Sewer waivers have been applied to this property.

The water usage records support the owner's notes that a leak was discovered around September 5 and was fixed and invoiced on September 24, 2016, which would be reflected in the billing for September and October. The water usage for the 2 months when the leak was present totaled approximately 39,431 gallons which is approximately 38,298 gallons over usage for the previous year.

The Senior Meter Technician for the City was informed of the leak at the property and the owner has provided the invoice for the replacement of the waterline between the meter and the building. It appears the excess water usage associated with the leaking water service line was not sent to the Wastewater Treatment Plant.

Recommendation: The Public Works Department recommends the Council waive the sewer charge that is in excess of their normal usage for the 2 months of billing when the leak was present.

Oct 13, 2016

Request for deduction of water/ sewer bill for service period 8/15/16- 9/15/16  
Account number: 0023-001250.00  
526 Pine St

To whom it may concern:

Over the Labor Day (Sept 3- 5) weekend a pipe broke under the house. I was informed by my renter on 9/5 or 9/6 that there was not much water pressure. I fixed the leak that appeared to be causing the problem, but a couple days later, saw there was water leaking from underground outside the house. Water to the house was turned off, and excavator was called. It was close to a week before he could come, and at that time, a new water line was installed.

I would like to request any consideration in a deduction for this bill, which is more than 3 times our normal rate.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Cooper', with a long horizontal flourish extending to the right.

Terry Cooper

**Invoice**

**Colten Plue Excavation LLC**

**PO Box 581  
Kootenai, ID 83840**

**Phone # 208-946-1800**

**RCE-23395**

Date	Invoice #
9/24/2016	4343

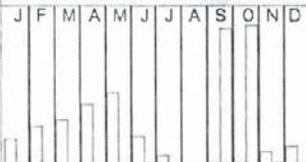
<b>Bill To</b>
Terry Cooper 526 Pine St Sandpoint, ID 83864

Terms	Project

Description	Amount
Dug out and replaced water line from meter to crawl space. Backfill.	540.00
Permit	65.00
Parts	165.36
Mobilization	100.00
<p><i>PA 9/26/16</i>  <i># 2916</i>  <i>\$ 870.36</i></p>	
<b>Payments/Credits</b>	\$0.00
I appreciate your business	
<b>Balance Due</b>	<b>\$870.36</b>

Account: 0023-001250 00  
 Name: TERRY & BRENDA COOPER  
 Address: 526 PINE ST

Customer:  
 Phone:



Filters

Periods  To  Month  Sub Total   
 Meter Type  Meter No

Tn	Per	Read Date	Day	M...	Beg Read	End Read	Usage	RF	Billing Code	Meter No	Serial No	Dial	Co	ST
00	curr	10/12/16	29	OR	192849	212742	19,893	D	WACI34	83285208				1
00	1609	09/13/16	33	OR	173311	192849	19,538	D	WACI34	83285208				1
00	1608	08/11/16	30	OR	172948	173311	363	D	WACI34	83285208				1
00	1607	07/12/16	29	OR	172540	172948	408	D	WACI34	83285208				1
00	1606	06/14/16	34	OR	172002	172540	538	D	WACI34	83285208				1
00	1605	05/11/16	29	OR	171561	172002	441	D	WACI34	83285208				1
00	1604	04/12/16	32	OR	171021	171561	540	D	WACI34	83285208				1
00	1603	03/11/16	29	OR	170585	171021	436	D	WACI34	83285208				1
00	1602	02/11/16	31	OR	170107	170585	478	D	WACI34	83285208				1
00	1601	01/11/16	31	OR	169612	170107	495	D	WACI34	83285208				1
00	1512	12/11/15	29	OR	169194	169612	418	D	WACI34	83285208				1
00	1511	11/12/15	30	OR	168616	169194	578	D	WACI34	83285208				1
00	1510	10/13/15	32	OR	168018	168616	598	D	WACI34	83285208				1
00	1509	09/11/15	31	OR	167483	168018	535	D	WACI34	83285208				1
00	1508	08/11/15	28	OR	167018	167483	465	D	WACI34	83285208				1
00	1507	07/14/15	33	OR	165336	167018	1,682	D	WACI34	83285208				1
00	1506	06/11/15	30	OR	160941	165336	4,395	D	WACI34	83285208				1
00	1505	05/12/15	29	OR	150580	160941	10,361	DL	WACI34	83285208				1
00	1504	04/13/15	33	OR	141835	150580	8,745	DL	WACI34	83285208				1
00	1503	03/11/15	28	OR	135157	141835	6,678	DL	WACI34	83285208				1
00	1502	02/11/15	30	OR	129465	135157	5,692	DL	WACI34	83285208				1
00	1501	01/12/15	32	OR	125541	129465	3,924	DL	WACI34	83285208				1
00	1412	12/11/14	29	OR	122539	125541	3,002	D	WACI34	83285208				1
00	1411	11/12/14	30	OR	120275	122539	2,264	D	WACI34	83285208				1
00	1410	10/13/14	32	OR	118476	120275	1,799	D	WACI34	83285208				1
00	1409	09/11/14	30	OR	114205	118476	4,271	D	WACI34	83285208				1
00	1408	08/12/14	28	OR	111072	114205	3,133	D	WACI34	83285208				1
00	1407	07/15/14	34	OR	108218	111072	2,854	D	WACI34	83285208				1
00	1406	06/11/14	29	OR	104702	108218	3,516	D	WACI34	83285208				1

# CITY OF SANDPOINT

"Most Beautiful Small Town"

1123 Lake Street Sandpoint, ID 83864  
 Phone: 208-263-3561 Fax: 208-265-1489  
 Emergency after hours - 866-482-4804

Pay your bill online - [www.sandpointidaho.gov](http://www.sandpointidaho.gov)

Pay your bill or obtain account balance  
 Information at 1-855-819-0769.

Emergency after hours - 866-482-4804

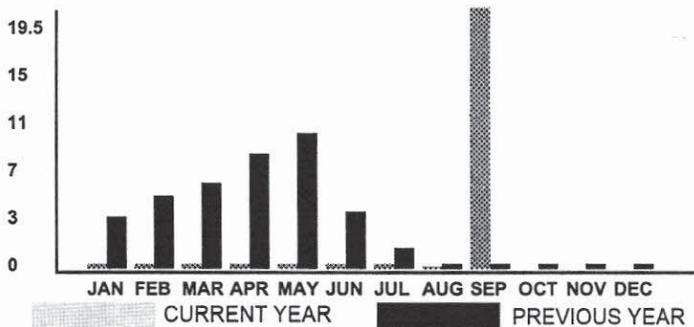
3101 7\*1\*\*\*\*\*SCH 5-DIGIT 83864



TERRY & BRENDA COOPER

SANDPOINT ID 83864-8934

## YOUR MONTHLY USAGE (1,000 GAL INCREMENTS)



### LEAF PICKUP

The City of Sandpoint will pick up un-bagged leaves November 14-18, 2016 or until finished. City Residents are asked to place leaves in the street next to the curb by November 13, 2016. **Branches or bagged leaves will not be picked up.** For information call the Public Works office at 263-3428 M-F 7:30 a.m.-3:30 p.m.

North Idaho Crisis Services, free Professional Help when you need it, M-F 5pm-8am & Sat, Sun and Holidays 24 Hours 208-946-5595

**PAYMENT COUPON - \$15.00 LATE FEE IF NOT PAID BY DUE DATE:**



**\*PREVIOUS BALANCE DUE IMMEDIATELY**

Please return this portion along with your payment and make checks payable to City of Sandpoint.

### ACCOUNT INFORMATION

Account Number **0023-001250.00**  
 Service Address 526 PINE ST  
 Bill Date 10/01/2016  
 Due Date 10/25/2016

002300125000028992000000028992

TERRY & BRENDA COOPER  
 SANDPOINT ID 83864-8934

### AMOUNT DUE

**TOTAL DUE 289.92**

**AMOUNT ENCLOSED \$ \_\_\_\_\_**

Remit Payment To:



City Of Sandpoint  
 PO BOX 39  
 CALDWELL, ID 83606-0039



nsd4172.nnn1299