

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 25 / 16

Date of meeting 11 / 2 / 16

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

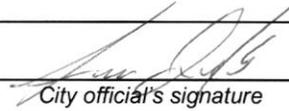
Jared Yost, Urban Forester

Address: 1123 Lake Street

Phone number and email address: 208-265-1480

Authorized by: Aaron Qualls

name of City official



City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Request for tree removals North of Sandpoint Airport

Summary of what is being requested: Removal of 20-40 trees located North of Sandpoint Airport.

Two trees currently penetrate Airports approach surface others are expected to do so in the near future.

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes No

If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted? **Yes or No**

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan: Yes No

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**

Yes No

Yes No

5. Have all the affected departments been informed about this agenda item? **Yes or No**

Yes No

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: 10/11/16

TO: MAYOR AND CITY COUNCIL

FROM: Jared Yost, Urban Forester

SUBJECT: Request for removal of trees in and encroaching airspace in the ROW on the North end of airport

DESCRIPTION/BACKGROUND: Bonner County has requested the removal of 20-40 trees in and encroaching airport approach surface in the ROW on the North end of airport. Application states that tree stumps would be left in place. City Code requires that tree stumps be removed and trees planted to replace removed trees.

STAFF RECOMMENDATION: Suggest approval of removal. The Sandpoint Tree committee reviewed the request for tree removal and has approved it with a couple of recommendations.

1. Sandpoint code requires that tree stumps be ground after removal. Tree committee recommends low stumping instead of grinding to reduce soil disturbance, erosion potential and invasive weed intrusion.
2. Sandpoint Code requires replacement of each tree that is removed. The Tree committee recognizes that replacing the trees will eventually bring the airport out of compliance by causing intrusion into the protected airspace. Tree committee recommends planting native shrubs in place of the removed trees. This will reduce potential for weeds from the disturbance and will assist in managing the groundwater table that is already high in that particular location.
3. The tree committee recommends that slash be removed from the site rather than stacked and burnt or left behind.

Consider an agreement that would allow the county to maintain tree height in this limited area without needing to apply for a tree permit each time.

ACTION:

WILL THERE BE ANY FINANCIAL IMPACT? HAS THIS ITEM BEEN BUDGETED?

ATTACHMENTS:







**CITY OF SANDPOINT URBAN FOREST
PERMIT TO DO TREE WORK**

TYPE OF WORK: REMOVAL PRUNE PLANT [Check appropriate box(es)]

Date Of Request: 10-7-2016 Request Taken By: _____
Name: Bonner County
Address: 1500 Highway 2, Sandpoint, ID 83864
Person And Phone Number: Jim Kaiser, 208-265-1460

All work will performed by _____
(Landowner/ Representative)
Or by Earthworks Northwest, Inc., a contractor licensed by the city to
(Contractor)

work on trees in the ROW or Parks, License number: 20-8420817, and will be complete in 30 days.

LOCATION, NUMBER, KIND OF TREES AND REASONS FOR REMOVAL, PRUNING OR PLANTING

(Attach additional pages if necessary):

20-40 trees located north of the Sandpoint Airport. The trees are mostly pines and firs. Two of the trees currently penetrate the Airport's approach surface, others would be expected to do so in the future. These trees are located on the west side of North Boyer Avenue immediately south of Schweizer Cutoff Road. Please refer to the attached map for additional details.

Proposed Start Date: 10-24-2016 Proposed Finish Date: 11-23-2016
Property Owner's Name: City of Sandpoint Property Owner's Phone Number: NA
Property Owner's Address: NA
Work Site Address (If Different): No address, see description above and attached map for location.

Note: If your project will impair traffic flow on any City street, you will need to also apply at the Public Work Department for an Encroachment Permit at least 48 hours before work commences. 263-3407.

APPLICANT'S SIGNATURE: (The property owner or designee agrees that s/he is familiar with the City's ordinances regarding its community forest and is familiar with the City's Arboriculture Manual that specifies practices in regard to public right-of-way trees. Holder of this permit agrees not to hold the City of Sandpoint or any employees thereof responsible for any liability by accident to permit. Any work improperly done by the holder of the permit will be assessed remediation costs.)


Date: 10-7-2016
Mark Napier, Bonner County Designee, J-U-B ENGINEERS, Inc.

COMMUNITY FOREST PROGRAM: PRE-INSPECTED AND APPROVED BY:
NAME: _____ DATE: _____ PHONE: _____

CITY REQUIREMENTS/ RECOMMENDATIONS:

NOTICE OF COMPLETION: POST-INSPECTION AND APPROVAL BY:
NAME: _____ DATE: _____ PHONE: _____
Instructions are on the back of this form.



ALL TREES TO BE REMOVED WITH STAMPS LEFT IN PLACE FOR THE AREA CLOSEST TO AIRPORT APPROACH SURFACE

THIS EXISTING TREES ARE CURRENTLY OBSTRUCTIONS TO THE AIRPORT APPROACH SURFACE NEARBY EVERGREEN TREES WOULD BE EXPECTED TO BECOME OBSTRUCTIONS IN THE FUTURE

ALL EVERGREEN TREES TO BE REMOVED WITH STAMPS LEFT IN PLACE FOR THE AREA FURTHER FROM THE APPROACH SURFACE

LEGEND

- EXISTING GRADE MAJOR CONTOUR
- ... EXISTING GRADE MINOR CONTOUR
- .-.- AIRPORT APPROACH SURFACE CONTOUR
- PROPOSED TREE REMOVAL AREA

0 20 40
SCALE IN FEET

▲ NORTH

2016 TREE OBSTRUCTION REMOVAL PROJECT BONNER COUNTY	RECORD OF CORRECTIONS THIS SHEET HAS BEEN REVIEWED AND APPROVED FOR THE PROJECT BY THE ENGINEER AND THE CLIENT. ANY CORRECTIONS TO THIS SHEET SHALL BE MADE IN THE MARGINS OF THIS SHEET AND SHALL BE INITIALED AND DATED BY THE ENGINEER AND THE CLIENT.	J-U-B ENGINEERS, INC. W. 422 Riverside Ave. Suite 304 Spokane, WA 99201 Phone: 509.458.3727 Fax: 509.458.3762 www.jub.com
	APPROACH OBSTRUCTION REMOVAL SCHEDULE RUNWAY 20 END	
SHEET NUMBER 1 OF 1	NO. DESCRIPTION BY DATE	