

**MINUTES**  
**REGULAR MEETING OF THE SANDPOINT CITY COUNCIL**  
**November 16, 2016**

**OPENING** Mayor Rognstad called the regular meeting of the City Council to order at 5:30 p.m. on Wednesday, November 16, 2016, in the Council chambers at City Hall, 1123 Lake Street.

**ROLL CALL** Council members Ruehle, Snedden, Camp, Williamson and Eddy were present. Councilman Aitken was absent.

**PLEDGE OF ALLEGIANCE** Mayor Rognstad led the Council and the public in the pledge of allegiance to the flag.

**Councilwoman Williamson moved** that City Council approve amending the agenda by adding a Proposed Resolution and Parking Space Agreement with Boundary Regional Community Health Center, dba Kaniksu Health Services, because a revised agreement was provided after the agenda was originally posted, and adding a Proposed Resolution titled Mutual Written Agreement Between City of Sandpoint and Independent Highway District. The reason this item is added is because the Mayor and City staff met with the Independent Highway District on November 14, with discussion that both parties enter into a mutual agreement that neither party file a Petition for Reconsideration prior to November 22, which is the deadline to file a Petition. **Councilwoman Ruehle seconded the motion.**

A roll call vote resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**ANNOUNCEMENTS**

**Mayor Rognstad** read a proclamation declaring November 13 – 19, 2016, as Nurse Practitioner Week in Sandpoint and recognized the nurse practitioners who were in attendance. He presented the signed proclamation to Michelle Anderson, a family nurse practitioner in Sandpoint. He announced that this is also National Hunger and Homelessness Awareness Week, with a fundraiser held at Tango Café this Saturday to benefit the Bonner Homeless Transitions and the Bonner Community Food Bank. He noted there are vacancies on several City Committees and encouraged those interested in volunteering to serve on a Committee to submit an application. The application is available on the City website or at City Hall and should be submitted to the City Clerk's Office. The City of Sandpoint, Panhandle Area Council, Bonner County Economic Development Corporation, and Bonner County Fair Board are collaborating to rebuild the commercial kitchen that was originally purchased for use at the Bonner Business Center. They are conducting a needs assessment and would like to hear from anyone who may benefit from use of the kitchen, which is located at the Bonner County Fairgrounds. Interested parties should contact Paul Kusche at the Bonner County Economic Development Corporation.

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City Clerk Maree Peck announced that she will present the draft 2017-2022 Americans with Disabilities Act (ADA) Transition Plan to City Council at their December 7 regular meeting. The draft is available for review on the City's website. Anyone who wishes to comment on the Plan should do so by November 30. The draft Plan was forwarded to several state and local special needs organizations for their input. She said that she will also present a proposed ordinance on December 7, which will seek to establish a City ADA Advisory Committee. The duties of this Committee will be to identify and evaluate priorities of accessibility of City of Sandpoint facilities and programs and to review ADA complaints and grievances. The committee shall consist of persons with disabilities or persons who have a demonstrated interest, competence or knowledge of the ADA and the needs of the disabled.

**CONSENT CALENDAR**

**Councilman Snedden moved** that items A-1 through E-5 on the Consent Calendar be approved. **Councilwoman Ruehle seconded the motion.**

A roll call vote resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**A MINUTES**

A-1 City Council regular minutes of November 2, 2016

A-2 Planning and Zoning Commission minutes of October 18, 2016

A-3 Historic Preservation Commission minutes of October 18, 2016

A-4 Urban Renewal Board minutes of October 4, 2016

B Bills in the total amount of \$818,798.32; \$388,606.32 for regular payables and \$430,192.00 for payroll

C 2017 License to Utilize Parking Lots – Ice Cream Trucks

D 2017 Creations for Sandpoint License to Utilize Parking Lots and Public Right of Way

**E RESOLUTIONS**

E-1 **Resolution No. 16-87** – Authorization to Destroy Semi-Permanent and Temporary Records

E-2 **Resolution No. 16-88** – Agreement with Farmers' Market at Sandpoint for Use of Farmin Park, Town Square and Oak Street

E-3 **Resolution No. 16-89** – Pend Oreille Arts Council Arts and Crafts Fair City Beach Use Agreement

E-4 **Resolution No. 16-90** – Lions Club Independence Day Event at City Beach Agreement

E-5 **Resolution No. 16-91** – Farmin Park Lease Agreement with Greater Sandpoint

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Chamber of Commerce for Summer Sampler

**OLD BUSINESS**

**F. REVIEW PROPOSALS AND MAKE SELECTION FOR 2016 SEWER REVENUE REFUNDING BOND**

Michael Keith of Piper Jaffray provided a brief presentation on the proposals submitted and the selection of refinancing for the wastewater treatment facility revenue bond. The amount to be refinanced and replaced with lower debt bonds is \$5,645,000, with a closing date of December 14, 2016. The bonds are tax-exempt and bank qualified, with the City accepting lower interest rates on the bonds. The maturity date is September 15, 2022, with the option to pay off earlier and no prepayment penalty. He reviewed the volatile interest rate environment, showing that the interest on November 4<sup>th</sup> was locked in at a much lower interest rate, when the request for proposals were due. Interest rates spiked up to approximately one-half percent after the election. He acknowledged City Treasurer Shannon Syth and her staff for moving quickly in order to get the best interest rate. He reviewed the proposals that were received from five banks. Piper Jaffray evaluated the interest rate, bank costs, and bank covenants when reviewing the proposals. Columbia Bank provided the strongest proposal. With the City's strong financials, the City was able to use approximately \$1.6 million of funds to pay down the debt, with no need to have a reserve fund, the ability to accelerate the debt service by five years, and a total savings of \$2,669,981 for the City. A proposed bond ordinance will be provided to City Council at their December 7 meeting for adoption.

**G. UTILITY HEARING FOR SCHWEITZER CUTOFF BRIDGE PROJECT**

**Mayor Rognstad** announced that the utility hearing will be held according to Section 445.00 of the Guide for Utility Management and Idaho Code Section 40-312(3). The hearing is an opportunity for utility companies to present objections to relocating or adjusting utility facilities to accommodate the Schweitzer Cut-off Road bridge project.

Jay Hassell of J-U-B Engineers, Inc., stated that the bridge project is federally funded, which requires public input on the utilities. Coordination with utilities is ongoing and will continue through the design process.

**The Mayor advised that the hearing would be conducted in compliance with the following rules of procedure:** Before persons testify at public hearings, they are to fill out the sign-up sheet available at the front of Council chambers and hand deliver to staff. If you desire, you may note your objection or approval on the form provided. If you wish to comment during the public hearing, please come to the microphone and state your name and whether you reside within the City limits. Please limit your comments to no more than three minutes. Testimony shall directly address the subject at hand and shall not be personally derogatory nor shall it be personally directed at any individual, organization or business. Members of the Council may ask questions of persons who testify. If they do so,

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it will be only for the purpose of clarifying information. Once the public hearing portion of this meeting is closed, there will be no further opportunity for public input on the proposal. The Council will then discuss among themselves the testimony they have heard and what, if anything, they may propose as a result of this hearing. Those testifying should clearly indicate their name. You are not required to state your residence address but whether you reside within the City limits.

**The Mayor opened the public hearing to accept testimony. No one testified.**

**Mayor Rognstad closed the public hearing for public testimony.**

**Councilman Snedden moved**, based on the fact that utility companies provided no testimony, to affirm the requirement that the utility companies relocate the utility facilities, as required, for the Schweitzer Cut-off Road bridge project. **Councilman Eddy seconded the motion.**

A roll call vote resulted as follows:

Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes

**The motion passed by a unanimous vote of Council present.**

**H. KANIKSU HEALTH SERVICES PARKING AGREEMENT RECONSIDERATION – RESOLUTION NO. 16-92 – PARKING SPACE AGREEMENT WITH BOUNDARY REGIONAL COMMUNITY HEALTH CENTER, DBA KANIKSU HEALTH SERVICES**

City Administrator Jennifer Stapleton stated that a copy of the revised agreement has been provided, which addresses the revisions approved by City Council at their October 19 regular Council meeting. Subsequent to this meeting, there has been outreach to downtown businesses. The overall feedback has been positive, with little concern about Kaniksu Health Services moving downtown. There were suggestions that the City consider constructing a parking structure on the City's parking lot. Per the agreement, Kaniksu Health Services has agreed to pay one-half of the cost of the parking study, up to \$10,000, which will provide advice on costs associated with a parking structure and realignment of existing parking downtown. The agreement approved by City Council was not finalized, as representatives of Kaniksu had concerns. One of the changes made by City Council was the term of the agreement, from a ten-year agreement with two five-year renewals to a ten-year with one five year-renewal. Kaniksu has stressed that the terms of the parking agreement would need to match the terms of the lease for the building in order to obtain financing. Their concern is that, should a smaller building be constructed, it will be commensurate with the recommended 4.5 parking spaces per gross square foot for medical office buildings.

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Richard Vilelli responded to **Councilwoman Williamson** that, if the new building is smaller than the original intent of up to 30,000 square feet, with a determining factor of 4.5 parking spaces, they will still need the same number of parking spaces because they will still have the same volume of patients and same number of employees in the building. They originally requested having a bilateral agreement, rather than a unilateral agreement, in order to have a sliding scale so that Kaniksu Health Services has some input. Typically, in an office situation, it's 4 parking spaces per 1,000 square feet, but some medical buildings recently constructed in Coeur d'Alene were based on 5 parking spaces per 1,000 square feet, because medical buildings have a variable number of patients coming and going. With Kaniksu moving downtown, there will be a potential increase in SPOT traffic and bicycle/pedestrian traffic, with the ability to lessen the parking requirement, but this factor will be difficult to determine.

Richard Vilelli replied to **Councilman Eddy** that he brought a building rendering, but it's based on when Kaniksu was working with Kochava to build a larger building. The building plans also include a typical timber mast construction. It will have the qualifications of a green building, with Kaniksu obtaining Leadership in Energy & Environmental Design (LEED) certification.

**Erik Larsen**, City resident and downtown business owner, stated that Kochava is currently utilizing approximately 20% to 25% of the City parking lot. There's traffic congestion downtown and limited parking, which is the most common complaint he receives from his customers. It is a concern for the majority of downtown businesses. He stressed that a parking structure needs to be considered.

**Jade Dardine**, non-City resident, stated that she completed her residency in family medicine at an underserved community hospital in East Los Angeles. What drove her to pursue this path was the energy and obligation that Sandpoint has and a sense of care and commitment to help one another. Her patient panel is diverse: Some are homeless, some are addicts, and some are professionals. She joined Kaniksu Health Services due to the vision of our community, as this is what Sandpoint embraces. By moving their clinic downtown, it will improve patient access and improve their relationship with Bonner General Hospital. She urged City Council to consider having employees with stable salaries who will bring vitality to our downtown and provide services to those in need.

**Steve Holt**, non-City resident and downtown business owner, stated that he moved to this area from a much larger community with very heavy traffic and parking issues. He feels that there is an abundance of parking in Sandpoint and several parking lots that are not used. This development will bring employees and patients to our downtown, which will improve our economy, and they will provide additional parking. He urged City Council to support this type of development.

**Thomas Lawrence**, non-City resident, stated that he has practiced medicine in Sandpoint for 39½ years. He works at Kaniksu Health Services, is on the Bonner General Hospital

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Board, and is head of the Pend Oreille Hospital District. Moving Kaniksu downtown will provide a benefit for their patients and the hospital. It's imperative that Kaniksu Health Services is under one roof.

**Victoria King**, non-City resident, stated that she is the CEO of Kaniksu Health Services. She reiterated that it is their mission and goal to coordinate well with the community. She has been in health care administration for over 40 years. It's important to Kaniksu Health Services to be close to and support services at our local hospital, as well as provide equal access for patients. SPOT bus will come directly to the downtown facility. There is no SPOT bus stop at their Ponderay facility.

**Louis Kins**, non-City resident, stated that he has been a patient at Kaniksu Health Services in Ponderay, and that location has poor access. He urged the City to consider those who reside outside the City who would benefit from this service, instead of only thinking only of themselves.

**Jeremy Grimm**, non-City resident, stated he is representing himself. He felt the entire process has not been inclusive or transparent. He noted the City parking lot is fully utilized and suggested that Bonner General Hospital allocate parking spaces at their new facility on Cedar Street for Kaniksu Health Services, as that lot is underutilized. The City should not displace those who are currently using the City parking lot, particularly for tourism during the summer and winter seasons. We need to have a prosperous, dynamic downtown that doesn't favor on particular business over another, allows a market rate to occur, and allows everyone to have access to parking downtown.

**Elizabeth Tolbom**, City resident, agreed that Kaniksu Health Services provides a viable service but will not be a good mix in our downtown. There is a goal to create a business district downtown. She raised concern that there will be a problem if Kaniksu Health Services wants to have future expansion downtown. Downtown needs to have more vitality rather than having more medical offices.

**Ben Tate**, downtown business owner of Finan McDonald, said he supports more stimulation downtown, but there's not enough parking to accommodate this type of development. He referred to the Tom Hudson study, which recommended combining the City parking lot and U.S. Bank's parking lot. He urged City Council to consider this and possibly work on the financing to construct a parking garage before approving the proposed agreement. Combining the parking lots would add an additional 30 parking spaces. **Mayor Rognstad** stated that, due to the downtown street reversion construction that will start next spring, there will be approximately 40 additional parking spaces downtown. U.S. Bank was approached by the City, but they were not willing to discuss the idea of combining parking lots. He agrees that it's in everyone's best interest to have a long-range plan for development of a downtown parking garage.

City Clerk Maree Peck read comments into the record. **Arnie Rains** supports the relocation of Kaniksu Health Services to downtown Sandpoint, as he's a proponent of less

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urban sprawl in our community and adding economic diversity to downtown. **Ned Bradenberger**, supports the project. As a property manager and building owner downtown, he has witnessed turnover and struggle of retail and restaurant businesses in our downtown core. Downtown businesses will benefit from increased patrons and shoppers. City government will benefit from additional stakeholders within the downtown to help create a vibrant community and increase the tax base from retail sales. He suggested that people be encouraged to park in the lots west of Fifth Avenue and encourage the use of our public transit system. The reservation of 60 parking spaces should not be an impediment that cannot be resolved.

**Kevin Knepper**, CEO/CFO of Kaniksu Health Services, noted that Kaniksu Health Services has agreed to share parking with the City during non-business hours under the same terms and conditions the City will offer to the public. He stated that the process has not been secret. They wanted public involvement, which is one of the reasons this issue is on tonight's meeting agenda. Kaniksu Health Services is requesting to utilize 60 spaces in the City parking lot in two years. The parking concern is a City problem, with Kaniksu Health Services involved in a solution that will work for everyone.

**Councilman Snedden** said he has a major concern dealing with a shared resource, as it will impact downtown businesses. His goal is to raise revenue for a parking structure. He asked Kaniksu to identify what the 60 reserved spaces will be used for. He asked if Kaniksu was willing to reserve 30 spaces in the City lot and look at alternate parking lots or on-street parking spaces for the other 30 spaces. He raised concern that, with Kaniksu paying a fair market value for the parking spaces, it will not be enough to finance a parking garage. He asked if Kaniksu would be willing to pay a premium of 1.5 of the fair market value. Mr. Knepper replied they will dedicate the 40 spaces in their private lot to patient parking, with a need to have a place for their employees to park. The agreement needs to contain mutual language in order to make adjustments to their parking needs based on experience, although it needs be approved by a lender. Any changes in the number of parking spaces will have to be reviewed with Kaniksu's CEO and Mr. Villelli. Kaniksu would be willing to pay over market value if it was affordable.

Mr. Knepper clarified to **Councilwoman Ruehle** that there are a total of 85 employees, with 15 to 20 employees currently downtown. They expect to have a minimum of 70 additional jobs downtown within the next two years. There would be 3.5 to 4 nursing teams per provider, with ten employed at their front offices. The \$4 million in total salaries and 35,000 patient visits per year does not include their Priest River and Bonners Ferry facilities. In 2015, Bonner County had a population of 41,859, with 8,372 under the age of 18. Kaniksu clinics had 7,900 unique under age patient visits, reflecting that they are caring for 95% of the youth in Bonner County.

*Mayor Rognstad left the meeting at 7:01 p.m., with Council President Shannon Williamson presiding over the meeting.*

Mr. Knepper noted that they serve 1,500 veterans, with some receiving specialty care.

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The level of care they provide through their outsource VA clinic is superior to the underfunded program that the VA offers. If they qualify, veterans are offered a better standard of care through Kaniksu Health Services. Kaniksu's quality standards are the highest in the nation, and it was awarded last year for their quality measures.

*Mayor Rogstad returned to the meeting at 7:03 p.m.*

Mr. Knepper stated that they have a partnership with the school district, now in its fifth year, where they provide behavioral health counseling in the elementary schools.

**Councilman Snedden** stated that he doesn't have any problem with changing the terms of the lease, but what he struggles with is what mechanism could be used to scale the demand to what is constructed. There is nothing in the agreement that mentions the size of the proposed building. He wants some type of assurance in the agreement that Kaniksu will construct a building that's tied to square footage, or a minimum of 20,000 square feet, which would entitle them to up to 60 spaces. Charging Kaniksu the same rate as everyone else won't further the goal of raising revenue for a parking garage. He asked if financing considers the quality of parking, such as the location and certain times for parking.

Richard Vilelli replied that he doesn't want to reduce the number of parking spaces. Charging more for parking wouldn't free up more parking spaces. They originally looked at building their facility on the City parking lot, but the City wouldn't work fast enough. They already addressed building a parking garage, as he spoke with Jeremy Grimm, the City's former Planning Director, to address this issue two years ago. If the City wants to tie it to the determining factor of per 1,000 square feet, then that would be acceptable. With Kaniksu paying for 60 reserved parking spaces, the City will be paid \$275,000 within ten years. The City will be losing 3.6 parking spaces per year if they enter into the agreement with Kaniksu, and Kaniksu would be providing 40 more parking spaces the City doesn't currently have, as the spaces constructed with their new building would be used only during working hours. He pointed out that these 40 parking spaces would be covered, something not currently available downtown. They would be paying for 60 spaces at a growing rate of \$1,800 per month, or \$30 per parking space. Everything hinges on what the lender wants to loan. Kaniksu Health Services needs a parking agreement in place and to sign a building lease in order for the financing to be obtained. They have no objection to allocating parking at other parking lots and on-street parking, unless the lender requires parking spaces closer to their facility.

Mr. Vilelli confirmed to **Councilwoman Ruehle** that the lender requires parking spaces as part of a commercial development loan. He clarified that it will be required that there be sufficient parking spaces in order to justify a \$7 million to \$8 million loan. He clarified that Sotheby's has one year left on their lease.

**Councilwoman Williamson moved** that City Council approve the proposed resolution, Parking Space Agreement with Boundary Regional Community Health Center, dba Kaniksu

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Health Services. **Councilman Camp seconded the motion.**

**Councilwoman Williamson** commented that Kaniksu Health Services' relocating downtown will create economic vitality. A single business has offered to help finance a parking structure that will benefit our entire community. Kaniksu Health Services doesn't currently have to pay anything or notify us that they will be utilizing the City's parking lot. The goal is to have a community partner that has the potential to impact our downtown economy and will provide a service to our community. There is a parking issue perception, with the City encouraging walking and biking. She supports the proposal.

**Mayor Rognstad** replied to **Councilwoman Ruehle** that he went door to door to downtown businesses to obtain their input, there was an article in the newspaper, and this issue was broadcast on the radio. Approximately 20% of the downtown business owners felt parking is a significant issue for their staff and customers. Kochava was the only business in opposition to the proposed development. Feedback was overwhelmingly positive overall. He noted that there were a few businesses he did not contact within the downtown area. **Councilman Camp** stated that businesses have communicated to him that they have concerns with parking. They brought up a point that the City recently provided free parking in their lot, but this development will restrict the availability to park in the lot. He asked if Kochava had a parking plan prior to expanding downtown. **Mayor Rognstad** explained that there are no parking regulations for downtown businesses and no requirement to have any off-street parking. The new parking plan adopted in June 2016 created 258 free parking spaces all day in the downtown core. This does not include the City Beach parking lot that is vacant nine months per year. In addition, the new parking plan allows three and four hours of free on-street parking. If the City sacrifices 60 parking spaces during business hours, there are still 198 free, all-day parking spaces available.

**Councilman Snedden moved to amend** that Section No. 2 of the agreement read "By mutual agreement, the parties agree to make any unreserved parking spaces available to the City to lease to other parties or otherwise use as the City deems in the best interest of the City." **Councilwoman Williamson seconded the motion.**

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**Councilman Snedden moved to amend** to revise Section 3 of the agreement to read: "The number of spaces utilized in the City parking lot and Kaniksu's private parking lot will be determined using a factor of 4.5 spaces per 1,000 gross square feet, not to exceed 60 spaces in the City's parking lot. Kaniksu's approximately 40 on-site parking spaces must be allocated first to meet total required parking." **Councilman Eddy seconded the motion.**

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**Councilman Snedden** asked if 4.5 spaces per 1,000 square feet could be a determining factor in allocation for spaces. Planning and Economic Development Director Aaron Qualls noted that there is such a study, but Planning staff doesn't agree with this study. The study is not relevant to this scenario for the downtown. The proposed Kaniksu development is an allowed use within the City's Comprehensive Plan, which encourages this type of use downtown. The 4.5 spaces per 1,000 square feet is not necessarily a standard, but he felt this was excessive. This factor is lower in suburban locations. By taking out a drive aisle and building to the street, they could have a total of 12 to 15 more spaces. **Mayor Rognstad** agreed with Mr. Qualls that the study is inflated, as it doesn't reflect a community of our scale. Another study recommended 4 spaces per 1,000 square feet, which was recommended by the same consultant who was contracted by the City in 1982. **Councilwoman Ruehle** added that Mr. Knepper stated that they would need 100 spaces.

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**Councilman Snedden moved to amend** Section No. 6 of the agreement to read "This Agreement shall be for a period of ten (10) years, upon commencement of the date of Kaniksu's lease for and completion of the Building, and Kaniksu shall have two five (5) year options to renew this agreement." **Councilwoman Williamson seconded the motion.**

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**Councilman Snedden moved to amend**, with the suggestion from the City Attorney, to add the following to Section No. 1 of the agreement: "half of which shall be available in the downtown City lot and half of which shall be located in other downtown locations." **Councilman Eddy seconded the motion.**

**Councilman Camp** mentioned that the Idaho Transportation Department parking lot on Fifth Avenue may not be available in the future. There is a risk in not being specific where their alternate parking will be. **Councilman Snedden** agreed but noted that Kaniksu stated they currently don't know what the lender will require. City Attorney Scot Campbell said

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that his goal is to consider how this would apply to other businesses.

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

**Councilman Eddy** commented that he shares the concern with short term parking and tying the City into an agreement that could last 20 years. The parking study will provide us guidance on finding a solution for parking concerns. **Councilwoman Ruehle** commented that a public workshop should have been scheduled to obtain input from all those downtown businesses who were not contacted. The assumptions on the economic impact from this development should have been considered through a study.

A roll call vote of Council resulted as follows to the main motion:

Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	No

**The motion passed by a majority roll call vote of Council, with Councilwoman Ruehle dissenting.**

*Mayor Rognstad called for a recess at 8:04 p.m. The meeting reconvened at 8:13 p.m.*

**I. ORDINANCE AND SUMMARY NO. 1337 – AMEND SANDPOINT CITY CODE 5-2-6, NOISE – EXEMPT INDUSTRIAL ZONES; REVISE QUIET ZONES**

City Attorney Scot Campbell said that the original ordinance was 6:30 a.m., and he revised the quiet time to 7:00 a.m., but City staff reviewed the time change and suggested it be changed back to 6:30 a.m. City Administrator Jennifer Stapleton commented that City staff had concerns with the 7:00 a.m. time because City crews start working at 6:30 a.m. The quiet zone times will be critical during the downtown street reversion construction. **Councilwoman Ruehle** suggested just exempting City workers and exempt snow removal equipment. Jennifer Stapleton said that they consider complaints received by the Police Department, which warrants making changes to City Code. **Councilman Snedden** referred to the suggestions provided by Molly O'Reilly to allow snow equipment earlier. Mr. Campbell agreed to exempt snow removal.

**Mayor Rognstad** read the proposed ordinance by title only. **Councilwoman Williamson moved** that the proposed ordinance titled "An ordinance of the City of Sandpoint, a municipal corporation of the State of Idaho, amending Sandpoint City Code Title 5 Chapter

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2, Section 6, noise, to reflect that quiet hours are from 10:00 p.m. to 6:30 a.m. and exempt industrial zoned districts; providing for severability; providing for repeal of conflicting sections; and providing for publication and an effective date” pass its first reading by title only and the summary is approved. **Councilman Snedden seconded the motion.**

**Councilman Snedden moved to amend** to exempt snow removal from quiet hours. **Councilwoman Ruehle seconded the motion.**

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

**The motion passed by a unanimous vote of Council present.**

City Attorney Scot Campbell said that he hesitates to exempt only noise made by City crews and equipment. **Councilman Camp** commented that construction workers will start at 6:00 a.m. in preparation to begin at the allowed time of 6:30 a.m. Garbage trucks start very early in the morning within the commercial zones adjacent to residential, which becomes an issue for residents.

A roll call vote of the Council resulted as follows to pass its first reading, as amended:

Councilman Eddy	No
Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Camp	No
Councilman Snedden	Yes
Councilwoman Williamson	Yes

**The motion passed by a majority vote of Council present,** the proposed ordinance passed its first reading by title only, and the summary is approved.

**Councilwoman Ruehle moved** that the rules requiring three separate readings, once in the ordinance’s entirety, be suspended and that the ordinance pass its second and third readings under suspension of the rules. **Councilman Snedden seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Aitken	Absent
Councilman Camp	No
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	No
Councilwoman Ruehle	Yes

**The motion passed by a majority vote of Council present,** the rules requiring three separate readings, once in the ordinance’s entirety, were suspended, and the proposed ordinance passed its second and third readings under suspension of the rules. **The**

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**ordinance was considered read, passed and adopted.**

**NEW BUSINESS**

**J. RESOLUTION NO. 16-93 – DECLARE SOLE SOURCE EXPENDITURE FOR PURCHASE OF JACOBSEN HR-700 WIDE AREA MOWER WITH 14-FOOT DECK**

Parks and Recreation Director Kim Woodruff announced that the City will save up to \$30,000 on the purchase of the mower. Jacobsen is the only supplier that makes a 14-foot mower deck. The mower he will be purchasing is a demonstration product, available to purchase for less than wholesale.

**Councilman Eddy moved** that City Council approve the proposed resolution, Declare Sole Source Expenditure for Purchase of Jacobsen HR-700 Wide Area Mower with 14-Foot Deck. The Jacobsen mower is the sole manufacturer of this type of mower, and City staff may proceed with the purchase of the mower in the amount of \$59,700 at least 14 days after notice of this sole procurement has been published in the Bonner County Daily Bee, the City's newspaper of record, resulting in no challenge. **Councilwoman Ruele seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Eddy	Yes
Councilwoman Ruele	Yes
Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes

**The motion passed by a unanimous roll call vote of Council present.**

**K. RESOLUTION NO. 16-94 – PROFESSIONAL SERVICES AGREEMENT WITH CENTURY WEST ENGINEERING FOR DOWNTOWN STREETS REVERSION PROJECT, PHASE I**

Dennis Fuller, Executive Vice President of Century West, said they can provide a link that will be accessible on the City's website to obtain public input.

**Councilwoman Ruele moved** that City Council approve the proposed resolution, Professional Services Agreement with Century West Engineering for Downtown Streets Reversion Project, Phase I. **Councilwoman Williamson seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

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Councilwoman Ruehle                      Yes

**The motion passed by a unanimous roll call vote of Council present.**

**L.      RESOLUTION NO. 16-95 – PROFESSIONAL SERVICES AGREEMENT WITH J-U-B ENGINEERS, INC., FOR SAND CREEK TRANSMISSION WATER MAIN PROJECT**

**Councilman Eddy** referred to the Management Reserve Fund within the agreement and questioned whether it should be marked “Yes”. A representative from J-U-B Engineers, Inc., confirmed that it should be marked “No”, as there’s no funding provided for it. The City Attorney confirmed this change will be made prior to signature.

**Councilwoman Ruehle moved** that City Council approve the proposed resolution, Professional Services Agreement with J-U-B Engineers, Inc., for Sand Creek Transmission Water Main Project. **Councilman Snedden seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Camp	Yes

**The motion passed by a unanimous roll call vote of Council present.**

**M.      ORDINANCE AND SUMMARY NO. 1338 – AMEND SANDPOINT CITY CODE TITLE 5, CHAPTER 4, ANIMAL CONTROL**

**Mayor Rognstad** read the proposed ordinance by title only. **Councilwoman Williamson moved** that the proposed ordinance titled “An ordinance of the City of Sandpoint, a municipal corporation of the State of Idaho, amending Sandpoint City Code Title 5 Chapter 4, animal control, to add and amend definitions and delete reference to vicious animal; providing for severability; providing for repeal of conflicting sections; and providing for publication and an effective date” pass its first reading by title only and the summary is approved. **Councilwoman Ruehle seconded the motion.**

A roll call vote of the Council resulted as follows:

Councilman Eddy	Yes
Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes

**The motion passed by a unanimous vote of Council present,** the proposed ordinance passed its first reading by title only and the summary is approved.

**Councilwoman Williamson moved** that the rules requiring three separate readings, once

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in the ordinance's entirety, be suspended and that the ordinance pass its second and third readings under suspension of the rules. **Councilwoman Ruehle seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Aitken	Absent
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes

**The motion passed by a unanimous vote of Council present, the rules requiring three separate readings, once in the ordinance's entirety, were suspended, and the proposed ordinance passed its second and third readings under suspension of the rules. The ordinance was considered read, passed and adopted.**

**N. RESOLUTION NO. 16-96 – MUTUAL WRITTEN AGREEMENT BETWEEN CITY OF SANDPOINT AND INDEPENDENT HIGHWAY DISTRICT**

**Councilwoman Williamson moved** that City Council approve the proposed resolution, Mutual Written Agreement Between City of Sandpoint and Independent Highway District.

**Councilwoman Ruehle seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes
Councilman Aitken	Absent
Councilman Camp	Yes

**The motion passed by a unanimous roll call vote of Council present.**

**ADJOURNMENT** The meeting adjourned at 8:38 p.m.

\_\_\_\_\_  
Shelby Rognstad, Mayor

**ATTEST:**

\_\_\_\_\_  
Maree Peck, City Clerk