

CITY COUNCIL AGENDA REQUEST FORM



Today's date: 12 / 7 / 16

Date of meeting 12 / 21 / 16

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

CLERK'S OFFICE CITY OF SANDPOINT

Name of Citizen, Organization, Elected Official, or Department Head making request:

Jared Yost, Urban Forester

Address: 1123 Lake Street, Sandpoint Idaho

Phone number and email address: 208-265-1480

Authorized by:

[Signature] name of City official

[Signature] City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Tree removal request, 1024 Erie

Summary of what is being requested: Homeowner attempted leave the tree in place and work around it. During inspection it was noticed that the drive location was to close to the intersection. Drive way apron needs to moved to the location of the existing tree.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No [] [X] If yes, in what way?

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: Have they been contacted? Yes or No

3. Is there a need for a general public information or public involvement plan? Yes or No If yes, please specify and suggest a method to accomplish the plan: [] [X]

4. Is an enforcement plan needed? Yes or No [] [X] Additional funds needed? Yes or No [] [X]

5. Have all the affected departments been informed about this agenda item? Yes or No [X] []

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: 10/11/16

TO: MAYOR AND CITY COUNCIL

FROM: Jared Yost, Urban Forester

SUBJECT: Request for removal of tree 1024 Erie

DESCRIPTION/BACKGROUND: Homeowner at 1024 Erie, is building a new home. To access the Garage the driveway was routed around the tree with the intent to leave in place. Inspection of the property found that that the new drive apron was too close to the intersection and needed to be moved to the location of the tree for safety purposes. Tree is a Maple around 50-70 years old. Tree health is ok, however the removal of soil for proposed drive apron removed a large amount of roots and would possibly have not allowed the tree to survive.

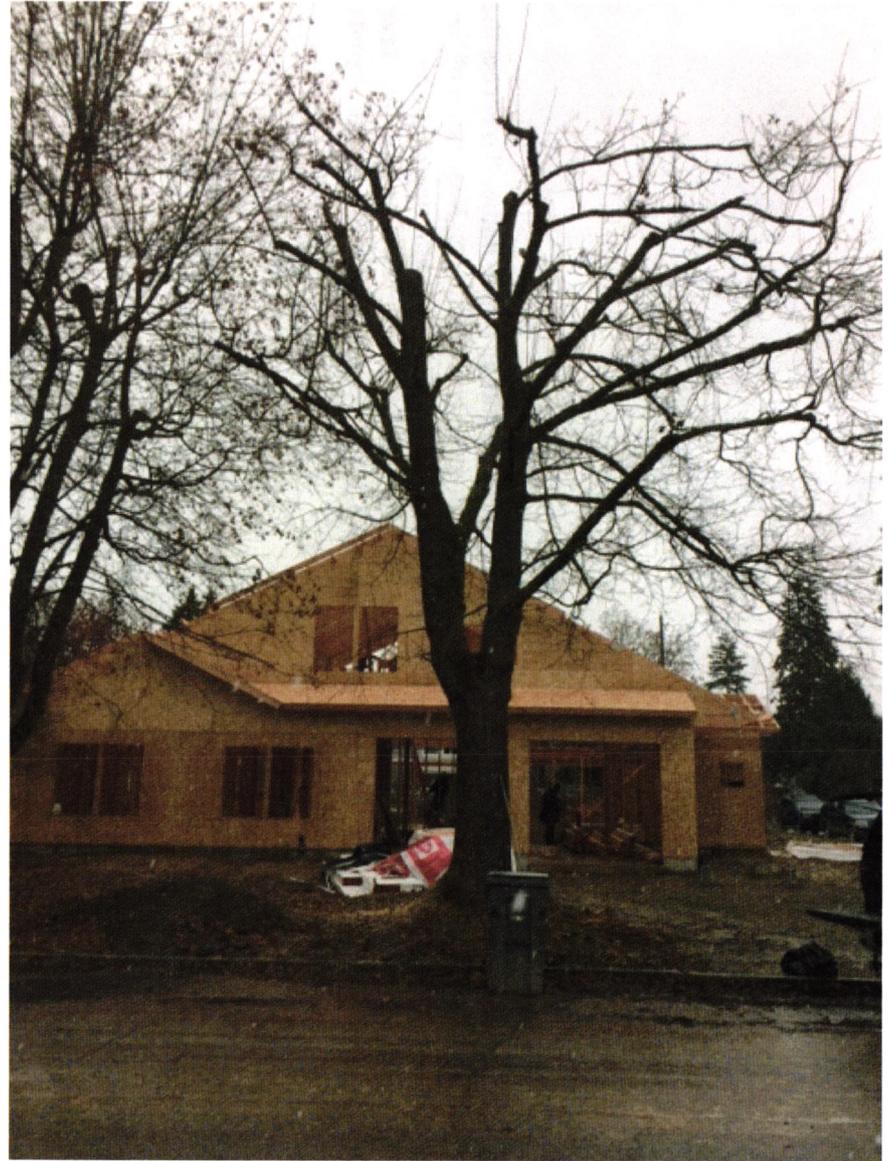
STAFF RECOMMENDATION: Allow for removal. Tree committee is aware of need for removal.

ACTION: Request approval from Council for removal

WILL THERE BE ANY FINANCIAL IMPACT? No

HAS THIS ITEM BEEN BUDGETED? NA

ATTACHMENTS:



**CITY OF SANDPOINT URBAN FOREST
PERMIT TO DO TREE WORK**

TYPE OF WORK: REMOVAL PRUNE PLANT [Check appropriate box(es)]

Date Of Request: 11/18/16 Request Taken By: _____

Name: Dylan Benfield

Address: 1024 Erie

Person And Phone Number: Dylan 290-3007

All work will performed by undetermined / Contractor
(Landowner/ Representative)

Or by _____, a contractor licensed by the city to
(Contractor)

work on trees in the ROW or Parks, License number: _____, and will be complete in 30 days.

LOCATION, NUMBER, KIND OF TREES AND REASONS FOR REMOVAL, PRUNING OR PLANTING

(Attach additional pages if necessary):

I need to move the driveway north to line up with
The entrance of the garage. I would like to remove the
Southern most Oak tree along Ella.

Proposed Start Date: 1/14 - 5004 Proposed Finish Date: W/A - 5004 after finish

Property Owner's Name: Benfield Property Owner's Phone Number: 290-3007

Property Owner's Address: 1024 Erie

Work Site Address (If Different): _____

Note: If your project will impair traffic flow on any City street, you will need to also apply at the Public Work Department for an Encroachment Permit at least 48 hours before work commences. 263-3407.

APPLICANT'S SIGNATURE: (The property owner or designee agrees that s/he is familiar with the City's ordinances regarding its community forest and is familiar with the City's Arboriculture Manual that specifies practices in regard to public right-of-way trees. Holder of this permit agrees not to hold the City of Sandpoint or any employees thereof responsible for any liability by accident to permit. Any work improperly done by the holder of the permit will be assessed remediation costs.)

[Signature] Date: 11/18/16

COMMUNITY FOREST PROGRAM: PRE-INSPECTED AND APPROVED BY:
NAME: _____ DATE: _____ PHONE: _____

CITY REQUIREMENTS/ RECOMMENDATIONS:

NOTICE OF COMPLETION: POST-INSPECTION AND APPROVAL BY:
NAME: _____ DATE: _____ PHONE: _____

Instructions are on the back of this form.