

SANDPOINT HISTORIC COMMISSION SPECIAL MEETING

July 12, 2017

**12:00 p.m. at Tango Café, Sandpoint Center
414 Church Street, Sandpoint, ID**

COMMISSION MEMBERS PRESENT: Cindy Peer, Sue Graves, Jacquie Albright, Bill Harp, Heather Upton, Linda Hutten, Steve Garvan

COUNCIL/COMMISSION MEMBERS ABSENT: Krister Allen, Carrie Logan

COUNCIL/STAFF MEMBERS PRESENT: Staff liaison Ryan Shea, City Councilman Bob Camp

MATTERS FROM THE PUBLIC: None.

APPROVAL OF MINUTES: None.

OLD BUSINESS: None.

NEW BUSINESS:

Agenda Item A: Sandpoint Historic Walking Tour Booklet Launch

The commission discussed about who would be available to help with walking tours. The commission corrected the dates for the walking tours to August 5th and August 12th. The commission discussed using an A-frame sign to help advertise an event. Garvan said he wanted to send brochures to additional regional press. Harp said he would volunteer to help get an article into the Bee on July 27th or August 3rd promoting the booklet.

Agenda Item B: Historic Walking Tour Booklet Property Owner Notification

The commission agreed to make additional changes to the letter and send it to city staff to print off copies.

Agenda Item C: Historic Walking Tour Booklet Press Release

The commission discussed the wording of the press release and made grammar and spelling changes. The commission spoke about putting the booklets on document holders at some of the tour stops downtown. Harp made a motion that the commission purchase acrylic document holders and to permit Peer to order them, seconded by Albright. **Motion passes unanimously.**

OTHER MATTERS FROM STAFF/COMMISSION: Peer suggested that for a future reprint the commission could explore the idea of using sponsors to fund the reprint. Peer said she would get some reprint cost alternatives for consideration.

Meeting adjourned at 12:42.