

**AGENDA**  
**SANDPOINT CITY COUNCIL**  
**Wednesday, April 18, 2018, 5:30 P.M.**  
**City Council Chambers – 1123 Lake Street**

Testimony from the public will be allowed for any item listed under the category of Public Hearings. Please fill out and hand the Public Hearing Sign-up Sheet to staff before approaching the microphone. Any individual who wishes to address City Council on any other subject should plan to speak when the Public Forum is identified by the Mayor. Audience participation will be at the discretion of the Mayor.

<b>I OPENING:</b>	Roll Call	Mayor		
	Pledge of Allegiance	Mayor		
Announcements	Mayor	Council	Staff	

Public Forum – Please note that comments on matters set for future public hearing are not permitted.

**II CONSENT CALENDAR**

**A. MEETING MINUTES** (*approval of City Council minutes; acknowledgment of all others*)

1. City Council, March 21, 2018 and March 27, 2018 (Special)
2. Planning and Zoning Commission, February 6, 2018
3. Parks and Recreation Commission, November 15, 2017
4. Arts Commission, March 13, 2018
5. Tree Committee, February 12, 2018
6. Sustainability Committee, February 28, 2018
7. Urban Renewal Board, March 13, 2018

**B. BILLS**

**C. CONFIRM APPOINTMENTS TO CITY COMMISSIONS, ADVISORY COMMITTEES, AND BOARDS**

1. Jason Meyer, Planning and Zoning Commission, April 19, 2018 – December 31, 2020
2. Joel Sargent, Parks and Recreation Commission, April 19, 2018 – April 30, 2021
3. Karen Dignan, Parks and Recreation Commission, April 19, 2018 – April 30, 2021
4. Amelia Boyd, Parks and Recreation Commission, April 19, 2018 – April 30, 2021
5. Barry Burgess, Arts Commission, April 19, 2018 – March 31, 2020
6. Molly O'Reilly, Pedestrian and Bicycle Advisory Committee, April 19, 2018 – April 30, 2021

**D. RESOLUTIONS**

1. Agreement with Farmers' Market at Sandpoint for use of Farmin Park, Town Square and Oak Street
2. Farmin Park Lease Agreement with Greater Sandpoint Chamber of Commerce for Summer Sampler
3. Festival at Sandpoint Memorial Field Lease 2018
4. Renewal of Long Bridge Emergency Response Memorandum of Understanding with Idaho Transportation Department

**III OLD BUSINESS**

**E. SILVER BOX PROJECT REVISED REQUEST FOR PROPOSAL AND LOCATION** – Sandpoint Arts Commission Chair Elle Susnis

**F. ELLA AVENUE MAINTENANCE AND REHABILITATION PROJECT BID AWARD AND CONTRACT – PROPOSED RESOLUTION** – Public Works Director Amanda Wilson – City Council approved bid documents at the March 7, 2018 Council meeting. Request award and contract to the lowest responsive bid from Woods Crushing and Hauling, Inc. in the amount of \$461,539.75.

**IV NEW BUSINESS**

**G. CITY OF SANDPOINT TRAVEL POLICY – PROPOSED RESOLUTION** – Finance Director Sarah Lynds – policy will follow GSA rates for per diem allowance for employee travel expenses.

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The City of Sandpoint and USDA are equal opportunity providers and employers. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Ave SW, Washington, DC, 20250-9410, by fax to (202)690-7442 or email [program.intake@usda.gov](mailto:program.intake@usda.gov).

Persons needing an interpreter or special accommodations are urged to contact the City Clerk/ADA Coordinator at (208) 263-3310. Se les recomienda a las personas que necesiten un interprete o arreglos especiales que llamen a la Administradora de ADA/Secretaria Municipal al 208-263-3310. agenda posted 04/13/18 mp

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- H. **CITY OF SANDPOINT GRANTS POLICES AND PROCEDURES MANUAL – PROPOSED RESOLUTION** - Grants and Project Administrator Sean Scoggin – request approval of the proposed policies and procedures for grants that will reduce the risk of future audit findings and make the City more competitive for future grant funding.
- I. **2018 CIPP PROJECT BID AWARD AND CONTRACT – PROPOSED RESOLUTION** - Public Works Director Amanda Wilson – request award and agreement to the lowest responsive bid submitted by Planned and Engineered Construction, Inc. in the amount of \$228,055.

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